

## The College, Swansea University

### TCSU CPR02: International Attendance Monitoring Process Covid-19 Addendum Version 2020/01

#### **1.0 Introduction**

In response to the Covid-19 pandemic, The College now delivers both online and on-campus delivery to its students. During this challenging period, The College, Swansea University will work with students to ensure that all students have access to the resources and support that they need in order to be able to engage in their course.

#### **2.0 Engagement Monitoring**

- 2.1 The College will follow the Swansea University engagement monitoring process for international students. The Academic and Student Experience team will work closely with the Swansea University Student Compliance team to provide additional support measures to those students identifying as not being actively engaged in a 7 day rolling period.
- 2.2 For students studying at RQF level 5 and below, additional attendance checks will be put into place to ensure compliance with the UKVI Academic Engagement policy for higher education providers. The Academic and Student Experience team will collate the data, sharing it with the Swansea University Student Compliance team.
- 2.3 For students whose attendance falls below 70% at month 1, a meeting will be set up with a member of staff from The College's Academic and Student Experience team to discuss the reasons why attendance is low and to put into place an action plan for improvement.
- 2.4 For students whose attendance is still below 70% at month 2, a meeting will be arranged with the Swansea University Student Compliance Services to discuss the reasons why attendance continues to be lower than required, with the consequences of low attendance reiterated to the student.
- 2.5 Where a student's attendance falls below 70% for 3 consecutive months, Swansea University will withdraw sponsorship due to lack of academic engagement, unless there are exceptional reasons for non-attendance.

#### **3.0 More Information**

- 3.1 Questions in relation to attendance and approved absences should be sent to [the-college@swansea.ac.uk](mailto:the-college@swansea.ac.uk) where The College will do its best to assist students. Students are strongly encouraged to proactively contact their College if they have issues with engaging with their course.