



Swansea University
Prifysgol Abertawe

Name of Committee	RECRUITMENT AND ADMISSIONS COMMITTEE
Purpose	To oversee admission to the University and to develop policies for the University relating to the recruitment and admission of new students.
Reporting to	Senate
Terms of Reference	<p><u>Recruitment and Admissions:</u></p> <ul style="list-style-type: none">• To develop strategies for the recruitment of students;• To oversee admission to the University;• To review the admissions policy and principles of admission on an annual basis to ensure that they enable the University to achieve its aims;• To monitor the admission of students to ensure that the policy and principles of admissions are properly implemented;• To ensure that Admissions Tutors are trained;• To encourage consistency in admissions decision-making, and to ensure that this takes into account relevant student-related equal opportunities policies, e.g. disability, race equality;• To review and develop policies and procedures relating to widening participation;• To advise the Planning and Strategic Projects Unit, on setting University targets for the admission of new students and specific targets for each College/department within the University;• To liaise with, and refer matters of interest to, other Senate Committees. <p><u>Entrance Scholarships and Bursaries:</u></p> <ul style="list-style-type: none">• To recommend candidates for the award of Undergraduate Sporting Entrance Scholarships and to monitor the academic and sporting progress of the scholars throughout their studies;• To approve the award of Sporting Bursaries;• To allocate strategically to Colleges/departments Postgraduate Taught Bursaries.• To administer Undergraduate Entrance Scholarships• To make recommendations to Senate on matters relating to the admission of new

	students.
Sub-Committees / Groups and their remit	<p>Matriculation Panel</p> <ul style="list-style-type: none"> • To maintain and review matriculation requirements for undergraduate and postgraduate programmes; • To consider and resolve all special cases not complying fully with the undergraduate (where appropriate) and postgraduate matriculation regulations; • To resolve all questions of the interpretation of the matriculation regulations which require judgement on an academic matter; • To resolve all other matters referred to it by the Academic Board and make recommendations regarding future changes to the Academic Board.